

Plaque Policy, Benefactors'

Date of Policy Approval: November 5, 2006

Policy Updated:

Policy Owner: Finance Committee

The congregation would like to express recognition of and appreciation for gifts outside the pledge process on a plaque to be known as the Benefactors' Plaque. The styles of subsequent plaques should complement the original Benefactors' Plaque.

All memorial gifts will be recognized. Plates honoring memorial gifts will read as follows:

*In memory of
Deceased's Name
Donation Year*

All Will bequests will be recognized. Special gifts exceeding \$500 which contribute to the future of Second Unitarian Church, outside of the pledge process and not to be used for operation of the church, will be recognized. Plates honoring Will bequests and special gifts will read as follows:

*Donor's Name
Donation Year*

Plaques honoring congregational fundraising for special projects such as those that result in significant building improvements or add to the Second Unitarian Church Endowment Fund will read as follows:

*Fundraising Event Name (Second Unitarian Church Endowment Party)
Donation year*

Significant building improvements or other special projects that benefit the future of the congregation are defined here as those that cost more than \$1000.

Names of those honored by memorial gifts, including Will bequests, will be submitted to the Finance Committee in May and November of each year by the church treasurer. The Finance Committee will update the Benefactor's Plaque in June and December of each year.